Position Title:	Enterprise Architect
Available position/s:	2
Division:	ICT Division
Location:	Headoffice
Reporting to:	ICT Architecture & Data Governance Manager

Position Scope:

Reporting to the ICT Architecture & Data Governance Manager, the incumbent is responsible for developing IT information models (defined data structures, schemas, information types and workflows) and related documentation for IT Systems in use by or to be procured by the Bank in line with Bank policy, Business Processes, Architecture and Best Practice, standards and methods. The job holder will be responsible for documenting a technology governance framework and set of standards to enable acquisition, development and deployment of IT solutions & services that maximize interoperation, re-use, minimize duplication, optimize use of IT assets, reduce incidents on service and overall simplify the IT environment across the Bank.

Key Responsibilities:

- Investigate enterprise' and customers' requirements for the content and structure of information deliverables.

- Document governance and innovation in data as one of the areas of focus, through identification and enablement of data capabilities across the enterprise.

- Architect data solutions ensuring that data solutions are built for performance, fault tolerance and security with reusable patterns.

- Propose data security measures and techniques and guide on their implementation.

- Document end-to end data lifecycle management activities and offer guidance.

- Develop and maintain an enterprise architecture framework that drives technology, solutions development standards and provide common approaches for integration across enterprise applications, processes, and data leading to architecture artifacts, frameworks and patterns to be used as references by the development teams across the organization

- Document processes and solutions and ensure that the defined Enterprise Architecture taxonomy is leveraged by the Enterprise.

- Research, analyze and promote data standards to be used across the enterprise.

- Define technical standards and guidelines to encourage reuse of existing data stores, as well as address issues of security, timeliness, and quality.

- Develop a detailed knowledge base of the underlying data and data products and become the subject matter expert on content, current and potential future uses of data, and the

quality and interrelationship between core elements of the data repository and data products;

- Investigate emerging technologies and advise on their adoption.

- Participate in proof-of-concept projects and other projects that are in early use of new technologies.

- Prepare periodic reports on Enterprise Architecture compliance, progress, compliance issues, and provide guidance on the treatment required to achieve compliance.

- Investigate enterprise' and customers' requirements for the content and structure of information deliverables.

- Provide standards and best-practices for adoption and provide guidance on the consumption of existing Enterprise Architecture artefacts.

Skills & Experience:

- Bachelor's degree in ICT, Computer Science, Information Systems or a related field.
- Data Analyst / Data Modelling certifications
- CBAP or TOGAF and ITIL Foundation certification are desirable.

- Three (3) years' progressive experience in IT field in an enterprise Architecture related environment.

- Experience in operating systems (windows, Unix);

- Knowledge in Database management systems;

- Exposure to multiple, diverse software development technologies and processing environments
- Excellent understanding of software delivery processes and methodologies (i.e. waterfall, agile, hybrid)

- Excellent planning and organizational skills

- Excellent communication (verbal, written, listening) skills.

- Experience in business process modelling, analysis and functional design, writing business and process documentation, system/data analysis and data interrogation

- Data modelling and process flow charts design skills

- Professionalism –maintains a professional approach based on ethics and values

- Customer orientation-is customer focused
- Resilience –is able to withstand strategic and operational challenges and maintain momentum;

How to Apply:

- Send your CV and application letter showing how you meet the role requirement stated above to: *Recruitment@nationalbank.co.ke* by **Friday, 19th December 2025**
- Indicate Name & Job Reference **No. NBK/ICT/05/2025 on email subject.**
- Please note that applications received after the deadline will not be considered.
- Only shortlisted candidates will be contacted for the next stage/s of the process.