



## **JOB BROADCAST**

**(Job Ref No.HR/030/18)**

**Position Title:**Manager, Business Intelligence & Analytics

**Available Positions:**One(1)

**Division:**Finance

**Reporting to:**Head, Business Finance

### **Position scope:**

The overall responsibility for the job holder will be to build and maintain a single platform for financial data (data warehouse) for the Bank to meet Finance and Business MIS/reporting requirements that include providing multi-dimensional reporting capability. He/ she will be expected to maintain data integrity in the data warehouse and assist in data analysis and administration.

### **Key responsibilities:**

- Define the architecture and relationships of the company systems and work to eradicate any potential silos of data.
- Ensure effective business data governance. This includes data quality, data management, data policies, business process management, and risk management surrounding the handling of business data.
- Responsible for the overall development and maintenance of business performance reports.
- Supports and challenges the business units through KPI based tools and insights
- Collect, organise, analyse and interpret data and statistical information to extrapolate behaviour and patterns from the data that will provide innovation direction and use cases back to the business using SQL .
- Maintain a single platform for financial data to ensure data is up to date, reconciled and in use for customers on a daily basis.
- Ensure MIS/reporting requirements are integrated in the platform and achieve optimized way of accessing data in the organization.
- Management of Interfaces between Finance systems and other Organizations' software to ensure data integrity.
- Developing and maintenance of Standard reports in the applications including Business performance, growth drivers, access matrices and data integrity controls.
- Support users in Designing Queries for running of adhoc reports as required by business.
- Ensure Systems Security and Access control in line with the organization's standards for Finance applications.

- Training of Management Information users in all Finance Information Technology systems and applications as necessary.
- First level support for Finance data systems and applications including the Data Warehouse, Oracle GL system, OBIEE.
- Support users to come up with innovative ways to fully utilize available Information Technology and thereby improve effectiveness and efficiency in Finance Information related activities.
- Improve Service Level Agreements in system and issues resolution as per the Finance Division guidelines.
- Track and coordinate resolution of financial data problems and logged tickets.
- Formulate test cases and coordinate user testing in liaison with relevant stakeholders for systems that impact Finance.
- Business Continuity Planning (BCP) and Disaster Recovery Plan (DRP) for finance systems.
- Operational Risk responsibilities - Identify, monitor and report weaknesses or breaches on the supporting data systems and data.
- Stakeholder management to ensure service delivery is as set in the Service Level Agreement.

#### **Education, Skills & Experience:**

- Bachelor's degree in Information Technology, Engineering or Computer Science from a recognized University.
- A post graduate qualification in either ICT or Statistics will be an added advantage.
- Professional qualifications in Accounting will be desirable.
- Oracle certification (OCP).
- Experience with one of the market leading Business intelligence tools e.g. SAS, Business Objects, Hyperion, Cognos, Applix, Proclarity or Embedded solutions within ERPs and
- Database experience including experience in coding across commercial databases (e.g. Oracle, Teradata, MySQL).
- At least (5) years' experience in Business Intelligence or busy ICT department handling data management preferably in Banking.
- Advanced knowledge of Excel, Word and PowerPoint
- Strong analytical and numerical ability – able to analyse and interpret data, evaluate data and make recommendations based on data and market trends.
- Exceptional programming skills with latest programming languages
- In depth knowledge of office automation software & products as well as Database administration & ETL processes.
- Project Management Experience.
- Ability to think creatively and develop innovative solutions.
- Excellent interpersonal, communication and presentation skills.
- Integrity and courage to challenge business actions.
- Knowledge in designing of data cubes and Data marts is highly desirable
- Knowledge of leading enterprise databases e.g. Oracle, SQL is a pre-requisite
- Demonstrated experience in business analysis and requirements capture.
- Data Quality & Cleansing experience
- An understanding of the organizations accounting and reporting needs.
- Analytical skills in 4 GL's and CASE tools.

**How to Apply:**

If you believe you meet the criteria given above, please submit your application with a detailed CV, stating your current position, current gross salary, e-mail address and telephone contacts quoting the job title/reference in the subject field to: [Recruitment@nationalbank.co.ke](mailto:Recruitment@nationalbank.co.ke) by **29<sup>th</sup> March 2018**.

Applications received after the set deadline will not be considered and only shortlisted candidates will be contacted for the next stage/s of the process.

***National Bank of Kenya is an Equal Opportunity Employer. Canvassing will lead to automatic disqualification.***